

**NORTHERN NEW MEXICO COLLEGE
BOARD OF REGENTS SPECIAL MEETING
APRIL 10, 2017**

I. CALL TO ORDER

A special meeting of the Board of Regents of Northern New Mexico College was held on Monday, April 10, 2017, in the Boardroom of Northern New Mexico College, Espanola Campus. Regents present: Rosario (Chayo) Garcia, Damian L. Martinez, Esq., Kevin F. Powers and Melinda DeHerrera. Board President Rosario (Chayo) Garcia called the meeting to order at 8:39AM.

Northern New Mexico College staff present: President Richard J. Bailey, Jr., Ph.D.; Domingo Sanchez, Vice President for Finance & Administration; Dr. Ivan Lopez Hurtado, Provost & Vice President for Academic Affairs; Sally Martinez, Executive Assistant to the Provost & Vice President for Academic Affairs; Donna Castro, Director of Human Resources; Ana X Gutierrez Sisneros, Clinical Coordinator, Assistant Professor, Nursing; Julianna Barbee, Small Business Development Center Director; Shari Jobe, HEP Director; Frank Orona, Director, Admissions & Recruitment, Veteran's Resource Center; Alex Williams, Business Office, Senior Financial Analyst; Chris Trujillo, IT; Sandy Krolick, Creative Director, Communications & Marketing; Carmella Sanchez, Director of Institutional Research; Brandi Cordova, Executive Assistant to the Vice President for Finance & Administration; Kathleen Sena, Registrar/Dean of Students; and Amy Pena, Executive Assistant to the President/Board Secretary. Faculty Present: Ellen Trabka; Lori Baca; Theresa Lopez; and David Garcia. Others present: Jake Arnold.

II. APPROVAL OF AGENDA

Regent Martinez moved to approve the Agenda as presented. Second – Regent Powers. Motion passed unanimously.

III. APPROVAL OF MINUTES

Regent Martinez moved for approval of the Minutes as presented. Second – Regent Powers. Motion passed unanimously.

IV. VICE PRESIDENT FOR FINANCE & ADMINISTRATION

Regent Garcia asked President Bailey if he would like to say a few words prior to the Vice President's presentation.

President Bailey stated the College and Board of Regents would talk about options for the budget and Domingo Sanchez, III, Vice President for Finance & Administration would be giving some different scenarios. President Bailey wanted to make sure everyone understands the College is in a very interesting and delicate situation only because the State is still in the middle of negotiations of what the budget will look like. The College still has a deadline of May 1, 2017 to submit a budget to the State. The challenge is as it stands with the Governor defunding and vetoing all of higher education, the College is in a spot where it does not have clarity. This is a discussion with the Board of Regents regarding potential options to give the Board of Regents a list of scenarios and ultimately the College and the Board of Regents will have to come together and figure out what it is going to do once it has more clarity.

President Bailey stated there would be a meeting with the Council of University Presidents with the Secretary of Higher Education following the Board of Regents Meeting. Ultimately, once the College has an idea of a special session, the College will have more clarity and will be able to bring the Board of Regents more granularity in terms of a way forward so this is a discussion.

1. Budget

Mr. Sanchez stated within the packet (attached), he provided an overview of what the big-ticket items are. Mr. Sanchez stated he wanted to share with everyone what the objectives are. Mr. Sanchez stated one of the things the College wanted to do is look at ways to expand revenue and enrollment opportunities and he will speak more of this when going into the actual budget. The College's priority was to preserve and enhance academic programs and this will be seen in the numbers, the College made a significant investment in terms of the dollars that the College directed toward the academic programs. One of the things Mr. Sanchez stated is since he has been at the College there is going to be a point in time that the College will start focusing on just those, the College did that last year, this year and hopefully it will continue moving forward. These are the activities that bring in the money and what the College is here to do, provide education.

Mr. Sanchez stated the operational expenses were shifted to the extent they could be to available fund balances. There are close to about 50 funds, some of them have fund balances, not much, so to the extent they could be shifted they were. The College repurposed or reduced positions as well. All the reductions in the positions were on the administrative side. Again, the focus was preserving the other areas in student services and academic programs.

Mr. Sanchez stated regarding the major budget challenges, since the College cannot really rely on House Bill 2, since it was just vetoed, the College is going to use these numbers anyway because the likelihood of the Governor calling a special session to give the College more money is probably not that good. That being said, if the College uses where it was at as a baseline, looking at what the College gets in FY18, had the Governor signed it, the Board of Regents would have seen a reduction of \$973,000, that is \$1M, since the closing of FY16 and the College is 10 months to the current operating year. If anyone is concerned why the College might have issues on some of these numbers, you can see why. The College is a small institution, the larger institutions are expressing real concern and are very unhappy but it effects all of the institutions. Looking at the FY17 Operating Budget, the current year the College is living in, the College has been reduced since the year started by \$718,000. The last item is special session. Mr. Sanchez is hearing the College is going to get cut from 1%-3 1/2% or as high as 4%. Mr. Sanchez does not know what is going to be. Mr. Sanchez stated when the Legislature goes back into Special Session, the College is going to see on top of the reduction \$973,000 another \$105,000-\$376,500.

Mr. Sanchez stated in terms of the increase in insurance premiums it saw an increase of 3%, which is not too bad. Mr. Sanchez thought this was pretty reasonable. The College has also done everything it can to increase enrollment. Increasing enrollment also costs money; there is staff and operational expenses. Mr. Sanchez wants to make sure the Board of Regents knows this because these are challenges in terms of building the operating budget. The reality is, costs go up and in some areas the College has no control over them.

Mr. Sanchez stated this budget does not have:

1. Elimination of any Academic Programs
2. Furloughs for Faculty and Staff
3. Elimination of any "occupied" Faculty or Staff Positions

Mr. Sanchez stated the four positions that are going to be eliminated are currently not filled and are not going to get filled. Regent Martinez asked what those four positions are. Mr. Sanchez stated three of them are in finance and one in Human Resources.

Regent Garcia stated she is having a problem with not filling those four positions. Mr. Sanchez stated if the College does not have the money, he has to cut somewhere. Regent Garcia stated this is what got the College in trouble. Mr. Sanchez asked that he finish explanation of the budget and he will do what he has been instructed to do by the Board of Regents.

Regent Powers asked how long the positions have been vacant. Mr. Sanchez stated three have been vacant approximately 4-6 months and one a little longer. Regent Powers asked if Mr. Sanchez if in the last 3-4 years if they have been vacant. Mr. Sanchez stated they have not; they have been in and out. Last year when the College built the Operating Budget it had to accrue a percentage and he had to force them open.

Mr. Sanchez stated the budget does include:

1. Flat Operating Budget for FY18 - Depending on how you want to define this, when the College looked at where the Operating Budget was, he is looking at the end of FY16. Mr. Sanchez is saying if he can keep the budget at that level, he is dismissing the fact the College just got cut \$1M. When you are talking about flat you are talking about keeping it at the level of FY16 so the hole the College is trying to fill is approximately the \$973,00 give or take so that is why Mr. Sanchez feels if you buy his definition that it is essentially flat.
2. Eliminates four (4) Vacant Positions Staff Positions
3. Fully Funds Academic Administrative Positions - Mr. Sanchez stated there were a lot of positions the College limped through on last year because the College had Interim Positions, the Interim positions were overworked and there was too much volume for them to be sitting in both chairs. The College funded them the way it needs to. If the College is going to focus on the academic side of the programs, they need to be managed, the College needs to have these resources in place, they are fully funded. In this area there were some significant increases, probably approximately \$350,000 just in this area. The College needs them and they are important if the College is going to move forward on some of the initiatives.
4. Internal Auditor Contract Position - The College has included money for an internal auditor so as the President and Mr. Sanchez puts together a plan to address all these findings and the issues it needs to financially regarding internal controls, the College wants money to be able to do this.

Regent Powers asked how much money was put in. Mr. Sanchez stated \$35,000. Regent Powers asked if this is a contractor. Mr. Sanchez stated it is and the College would say what it needs the contractor to look at. This is an issue that if the College needs to spend more on, it would need to be discussed. It would be contractually focused on key areas, especially related to the findings to ensure the College is doing what it needs to do and to ensure the Board of Regents knows they did do it and not just hearing from Mr. Sanchez. This is an opportunity for the Board of Regents to verify it is in fact done. Regent Martinez asked if this is going to be done pursuant to an RFP. Mr. Sanchez stated the College can do it with an RFP, the last time it was done, years ago; it was done with an RFP. It can also be done with a Professional Services Agreement because it is under \$60,000. The College has a choice of either way.

5. Restores BR&R Funding - Mr. Sanchez stated last year, again to meet what the College was given in terms of the budget guidelines, he had to reduce this from \$150,000 to about \$90,000. The College ran out of BR&R money by the end of February. The College cannot maintain all the facilities without the BR&R funding. Mr. Sanchez stated this could be done one year but he cannot do it year after year. This restores about \$90,000 that the College had to put back in.

6. El Rito Campus Staff (3) for Planet Athlete Contract - Mr. Sanchez stated assuming the College is able to close the deal with Planet Athlete. If this happens, the way the College has worked out the numbers, it is going to require three additional staff to be worrying about all the things that go on in maintaining the campus. These are based on the contract, if the contract were not to be signed, they would be out. The College made a real effort to make sure it is easily extractable from the operating budget if the College does not sign a contract with them.

Regent Powers stated he is assuming the contracting would more than cover those costs. Regent Garcia stated she is assuming the same. Regent Powers stated it is not like the College is adding expense to the budget that would not be offset. Mr. Sanchez stated this correct. Regent Martinez asked what these three employees would amount to even though it would be funded through Planet Athlete. Mr. Sanchez stated the three employees are approximately \$112,000. The big costs on the contract are utilities and maintenance. Both are going to go up, right now, the College spends next to nothing because no one is using those facilities. When Mr. Sanchez is saying next to nothing, the College is still spending \$12,000-\$15,000 just to keep things fixed that need to be fixed. When you have a very old building and a high volume of traffic, things are going to be open and closed more, things will be broken and that is what this does. The College took some pretty extreme measures to ensure the College's risk is minimized because the College cannot be footing the bill for an organization, regardless of who they are. The College was focused on protecting the College's financial position on the contract.

Regent Garcia stated the College should be making money on it. President Bailey stated the College will make a little money and will add students. All in all, President Bailey stated if this deal goes through, and the College is accepting risk, as an institution it is accepting risk. President Bailey is confident that this is a very good thing for the College and it will be pushing forward.

Regent Martinez asked how it will increase students. President Bailey stated the 90 or so students are going to be taking 12 semester hours each semester at the College. They will be Northern students. Regent Martinez asked if the Contract going to require Planet Athlete to carry insurance that would make the College additionally insured. Mr. Sanchez stated it is \$1M minimum.

7. Higher Education Center Contract for Classrooms, Office Space and Support - Mr. Sanchez stated this is an issue that the College is pretty comfortable that it can grow. On the academic side there have been discussions with the Santa Fe Community College (SFCC) for the different programs that might be accepting students from their Associate's programs to the Colleges Bachelor's Programs. Mr. Sanchez asked Provost Lopez to provide additional information on these programs.

Dr. Lopez stated the three programs the College is negotiating with SFCC is the Bachelor in Information Technology, Bachelor in Integrated Studies with a Minor in Concentration in Psychology and the Business Administration Program with concentration in Project Management. Those three programs, the College feels pretty comfortable, will have many students joining them. The good thing is that these students are coming with a completed Associate's Degree, the College is not going to invest so much in developmental courses or remedial programs to get these students through a Bachelor program and in a couple of years they are going to help with the funding formula. They are also going to bring tuition as they join the College. The way the College is going to try to keep the cost down is that initially these programs are going to be offered through

ITV. This is a new system and the College already purchased the equipment so the courses are going to be taught face to face at the College and at the Higher Education Center (HEC) in real time ITV environment or the courses will be taught at HEC and the College students will take them through the system. In this way, the College is not increasing the cost of offerings. Eventually, if the College gets more students, there will be revenues available to higher either more full time faculty members or adjunct faculty to teach face to face. This is really the best approach but in the beginning the College will start conservative through ITV.

President Bailey stated the same system that the College is using to help the College with collaboration with SFCC also will allow the College to collaborate with UNM-Taos and UNM-Los Alamos. All of those things will help the College to grow enrollment and there is interest among those two College to partner with the College. There is a meeting with the Provosts coming up. The bottom line is, if the College is going to be less dependent on the State and it needs to be less dependent on the State then the two things the College needs to focus on enrollment and retention. These initiatives are how to bring more students in and how does the College give them the tools to be more successful.

Mr. Sanchez stated regarding the tuition promise, he would like to highlight again what it is. The tuition promise is all students who complete Fall 2017 or Spring 2018 with at least 12 credit hours are eligible for the Tuition Promise Program. Students must continue to enroll in 12 credit hours each subsequent fall and spring semester to maintain their guarantee of FY18 Tuition and General Fees until a total of 120 credit hours is reached. The College clarified this last year because there was a little confusion so Mr. Sanchez stated there is value in bringing this up so people are reminded what the Tuition Promise is.

Regent Powers stated he has asked a number of times if the College has any better idea of whether this has actually been effective. Mr. Sanchez stated he has this on the next slide and he will give the Board of Regents the pros and cons to make the decision.

Mr. Sanchez reviewed budget recommendations (attached). Mr. Sanchez stated he has two recommendations for tuition and fees even though he knows people cringe at the words tuition increase. The long and short of it is there are a lot of challenges and it costs money.

Mr. Sanchez stated regarding the Tuition proposal with a 7.5% Tuition and Fee Increase:

In FY16 Tuition Promise Students were 487 and 195 are still eligible (40%)

In FY17 Tuition Promise Students were 365 and 156 are still eligible (43%)

In FY18 Tuition Promise Students were 852 (assuming they all come back) with 351 still eligible (41%) (if they come in the fall). Only time will tell if this is the number. Mr. Sanchez stated his guess would be between 30% and 40% but he cannot guarantee this.

Regent Powers stated this is helpful, but what he has asked, this still does not tell him this. Having this tuition promise, does this help the College recruit students? Is this important for an incoming freshman to know their tuition will stay constant for four years assuming they can get their 120 credits in four years? This is the question here, not how many are eligible, these are important so the College can calculate what the yields is going to be. Regent Martinez asked what percentage of the total enrollees came because of the tuition promise. Regent Powers stated obviously this presents a problem from a revenue production standpoint and in order for Regent Powers to make a decision on this; he needs to know if there is an offsetting benefit on the recruiting side that will offset this problem on the revenue side. Mr. Sanchez stated he is not aware of any surveys that have been done. Regent Garcia stated she would yield to Frank Orona, Director of Admissions and Recruitment. Mr. Orona stated anytime the College can go out to the community with something

positive, which is this is extremely positive, this is an advantage for recruitments. The College can go out and explain to parents that the 18-year-old freshman is not going to really know about this or worry much about it but the College can talk to families about it and it makes a huge difference to them.

Mr. Sanchez stated if you look at this and the College assumes that 351 of the incoming students are going to be on the tuition promise and the College assumes a flat enrollment, the number Mr. Sanchez uses 1096 which is an average between spring and fall because a lot of this is a lot of estimates, then Mr. Sanchez has to exclude them from the 7.5% increase and that means the College would net 5.1%. This is the big burr under Mr. Sanchez saddle that he has to ask for more to get a lower number. The other issue with this Tuition Promise is that it ties or maybe it does not, it presents an issue for the Board of Regents because if the Board of Regents chooses not to do an increase, what the Board of Regents is saying is that nobody on the Tuition Promise for the next four years has to contribute a nickel to the rising costs and inflationary costs the College incurs. This hurts the College; especially when looking at the numbers the College has now that hurts the institution. This is the big rub Mr. Sanchez has with the Tuition Promise. Mr. Sanchez stated he is not discounting the value to recruiters and admission people because they need as many tools as they need to do their job but Mr. Sanchez also has to do his job and he needs certain things as well. Everything the College does is driven by money.

Regent Martinez asked Mr. Sanchez if he was king for the day and he gets a choice between keeping and getting rid of it knowing the status of the finances, would he keep it or get rid of it. Mr. Sanchez stated if the College consistently ignored the need for increases, knowing that this essentially ties the College's hands, it would be better to get rid of it but if the College recognizes it, Mr. Sanchez still has concerns that the College is saying it needs 7% to get 5%. Regent Martinez asked if in order to get the 7.5% if Mr. Sanchez would have to raise it 9% or 10% tuition because you are losing return on investment, if you will, for the people who do not contribute because of the tuition promise. Mr. Sanchez stated this is correct but he is trying to live with a reasonable number and the reasonable number he believes is 5% given the huge hole the College has. He has to ask for 7.5% because of the tuition promise. Looking at this, the College had tuition and fees for FY17 of \$3.2M so with the 7.5% if there was not a Tuition Promise the College would generate \$246,000, which is not really a huge contribution to the hole, but it is not bad. The reality is, a 7.5% is going to net the College \$167,000.

Mr. Sanchez stated with a 5% increase, the College will get a 3.4% out of the 5% ask. The number has to be pushed down and this is the reality of it. A true 5% increase would net the College \$164,000 without a Tuition Promise but with the Tuition Promise it nets \$111,000 and when Mr. Sanchez is trying to fill the \$1M, \$111,000 is not chump change but it is not a big deal. Regent Martinez asked if this assumes flat enrollment. Mr. Sanchez stated it does.

Regent Powers asked his question again and stated maybe this is the way to ask it. If you apply the formulas here, in terms of generating dollars, because that is what we are really looking at, how many extra students does the College need if the College has Tuition Promise, how many extra students does the College need to get with that promise to offset the loss of revenue because of the Tuition Promise. This may be the right way to ask the question. This can be calculated and Regent Powers was not asking for it to be calculated immediately but sometime during the Board of Regents Meeting he would like to know. The Board of Regents is looking at the numbers and they are looking at them in a static setting not a dynamic setting and the Board of Regents cannot ignore the fact that if there is some benefit, if there are students that see this as a benefit and make a decision to come to the College because of it, how many of them does the College need to get to offset. Mr. Sanchez stated he can answer that in general terms, not a finite number. In general terms, the College gets from a student, if they are a full time student, approximately \$5,000 depending on their major. If you brought in 10 students that would be \$50,000, you would need an additional 10 students just to cover that difference if they bought the issue of the Tuition Promise. The problem is that there are a lot of

moving parts in this machine. The College does not know if it is going to have flat enrollment, it could be under. The College does not know if those students coming in are dual enrollment, CYFD people or even the College's own people who get tuition waiver. There are a lot of things that come into play that the college does not have control over.

Regent Martinez stated you would have to keep that hypothetical 10 people. Every year you would have to generate that with the Tuition Promise. Mr. Sanchez stated this is correct. If these people do come in and were able to fill the hole as that hole gets bigger, there is a point, and Mr. Sanchez is not sure if it is 10 students, this would be Dr. Lopez's call and the Deans call on how they manage their areas, that is going to drive additional costs. If the College gets 10 new students and needs to get an adjunct, the College is not getting the benefit of \$5,000 off each of those and those numbers start to climb, there is a point where you hit and expenses start to come into the mix. It is really hard to just rattle off a number and just rely on that number.

Dr. Lopez stated this is kind of gambling on what is being done here. The formula is very easy, just a multiplication, the revenue per student times the enrollment. The gamble here on the one hand is to say the College is going to increase the number despite the bad image the College has right now, the College is going to keep the same enrollment. The other is the College keeps flat tuition and increase enrollment. What Mr. Sanchez is playing is a cap of \$225,000 when you see the tuition increase and vacancy savings. The \$225,000 is the hole the College is trying to cover. Every student, full time, not dual credit, tuition eligible brings \$5,000 extra but really it brings costs. If the College brings 100 new students, the College will have to increase costs on adjunct faculty or full time faculty or services. Mr. Lopez sees it more like every student in fact brings only \$3,500 (\$5,000 - \$1,500 in new costs). If you divide \$225,000 by the \$3,500 that every student brings (per year), this gives the College around 65 students (full time) that pay tuition. The other side is to go flat but is the responsibility of the Provost and Deans to recruit 65 students (full time) who pay tuition. If the College does not increase tuition and assuming that everyone else in the State is going to increase their tuition, that will make the College more competitive. Last year, as a reminder, the College grew by 7% so 65 students is another 6%. For many years, the College increased tuition and enrollment went down. Last time, when there was Tuition Promise, for the first time the College went up. The College also has a competitive advantage that it has been reaccredited for 10 more years when one of the College's main competitors is on probation. The College has more programs today nationally accredited than the College had a year ago. In terms of quality, the College is a much better deal. This is the gamble, you go flat and put the pressure on recruitment to increase enrollment or you increase the tuition and make the effort to keep the enrollment that the College has. Dr. Lopez does not know how easy it is going to be because the image is pretty bad.

Regent Powers stated he did the math, he looked at the two bottom numbers - potential net revenue at 7.5% and subtracted the 5.1% because that is the one adjusted to the Tuition Promise and divided that by \$5,000 and he got roughly 16. Just to cover the difference, the College would have needed to generate 16 additional students over the last few years just to cover the difference. This is what the College is looking at, did this generate 16 more students. Mr. Sanchez stated in the current year. Regent Garcia stated it did, because the College increased enrollment. Regent Powers stated he knows the College increased enrollment but was it because of this or what it because of something else. The College does not have the information and does not know the answer. Mr. Sanchez stated this should be asked in the surveys. Mr. Sanchez is not aware of this being done.

Regent Martinez asked how many students were lost in the fall to the spring, not to graduation, just students who did not return. Mr. Sanchez stated the College was about 4% over the previous spring but the College was down about 6% fall to spring. Dr. Lopez stated this always happens, that number is always between 5% and 10%. The College was 6% down but with respect to the previous spring, the College grew. Regent Martinez asked if this was for returning students and if it does not account for graduates, just students in the program who did not return. Mr. Sanchez stated it could be some of those and it could be others. Mr. Sanchez asked how many graduates the College had. Dr. Lopez stated it was 70. Kathleen Sena, Registrar/Dean of Students the College has been doing a lot of review of the students who didn't come back. The College is calling students who did not return from fall to spring that are degree seeking students. Out of that, from fall to spring there were about 190 students who did not come back but the College picked up, because it had an increase in mid-year freshman that came in who would be eligible for the Tuition Promise. There were about 58 students who did not return because of an outstanding balance, the balances range anywhere from \$30 to \$3,000 and the 127 students did not return, there were a slight percentage that were suspended because they did not make academic progress, the other students the College will know more about when the phone calls are made.

Ms. Sena stated in discussion with the Tuition Promise and the commitment of the Board of Regents, the President, Mr. Sanchez that the College is strengthening on the academic side, this is going to help the College with those students that the College potentially loses to keep them academically strong to finish their degrees.

President Bailey stated the other thing to consider is that the College still has Tuition Promise on the website, the Tuition Promise has been on the literature handed out this spring. One of the things the Board of Regents should consider is, this is a decision that should, if the discussion will be held on Tuition Promise and to Regent Powers point the College can do the work on getting more specific data, any decision on Tuition Promise should be affecting the 18-19 school year because of what has already been used in recruiting. Regent Garcia stated only full time students are being considered, how about the students who are taking 3, 6 or 9 hours. The tuition really affects them even more because they cannot get help, scholarships; they have to pay it out of their own pocket. Those students need to be discussed.

Regent Powers stated he is not targeting the Tuition Promise program to cancel it. He hears both sides of the argument on this and he knows what Mr. Sanchez is saying about the cost of it and Regent Powers thinks this is fine, the Board of Regents knows what it costs. As long it is worth it on the other side, Regent Powers is all for it, as a matter of fact, Regent Powers pushed for it. On the other hand, Regent Powers does not have any evidence that it has value. Regent Powers needs something to grab on to and Regent Powers agrees with President Bailey to do away with it at this juncture would be a bad idea. It needs to be kept in at least another year. Regent Powers would like to ask the Registrar and those that deal with incoming students to get a better idea of whether it had an impact on their decision to come here. Regent Martinez asked if this question could be asked when registration starts. Regent Martinez asked if registration is done online. Ms. Sena stated it is a combination. Regent Martinez asked if an online question could be placed asking "how important was Tuition Promise to you?" Those are the people that need to be heard from, they are the ones paying tuition. These are the people you need to listen to.

President Bailey stated on the other side, Mr. Sanchez is right, the challenge with it is, in order for the College to make up with just cost of doing business as it grows slowly over time, the College has to inflate what is brought to the Board of Regents in terms of tuition increases because it has to be taken into account. Regent Powers stated that actually, in effect, creates the value in it. As tuition goes up in the future, the fact that you are holding someone harmless that comes in, that creates the value in the program. If tuition is going to go up on average 5% a year and you are telling somebody you are holding them harmless for 4 years, they can put a pencil to that and say how much did I save. President Bailey stated this is correct but on the other end and

this community is understandably very sensitive to, if they see a 10% tuition increase, even though it is only giving the College a 7%, that may be enough of a decision point for people to decide not to come. Regent Powers stated this is right and Regent Powers stated the College has to look at what is doing to the College down the road if the College is being compared to an institution that does not have that whose tuition is less expensive to start but by the time you finish it is 20% higher than it was to start with if it goes up 5% a year. You have to know what you are comparing.

President Bailey stated, and he wants to make it clear and he thinks everyone in the meeting agrees with this, it is the College's position and intention that the College is going to stay at the top of the list of affordable four-year institutions. Everyone agrees this is a goal the College has, the College needs to do this because of the community it serves and the College will be mindful of this.

Regent DeHerrera stated she can answer the question as one of the first, if you ask the question when you register, this was very important to Regent Herrera when registering her daughter. Sitting on both sides of this, knowing that she will eventually get outvoted for the tuition increase, but knowing that eventually happen, it was an important decision that was made to keep her daughter at the College.

Regent Powers stated this is consistent with what was said earlier, it is the parents. Regent DeHerrera stated this is right; her daughter is not on financial aid, it is coming out of pocket. Regent Martinez stated he would agree if you are a parent in the area, this is a factor but he thinks there is other issues that the College needs to tackle in order to be as competitive as it can. Regent Martinez has a son who is 16 and will be graduating soon and it is hard to think about sending your son to a college when there is no dorm there. Regent Martinez agrees but the College will need to break a lot more eggs and make the College more attractive to just the general community. Regent DeHerrera stated that does factor into being around here but not only that but the pay scale Regent Martinez is getting as opposed to Regent DeHerrera. Regent Martinez stated he totally understands that, it is just hard for somebody that is not from the local area. Regent DeHerrera stated exactly.

Shari Jobe, Director of the High School Equivalency Program stated they are in their second year and bringing in roughly 60-65 students, incoming freshman and to the point of having this Tuition Promise, the College has to remember the students it is serving are from the ages of 16-81. A lot of the students who are served are undocumented so the only thing they get is the Lottery Scholarship. Having this tuition promise is so very important and they are doing really well and there is an 86% retention rate since 2015, which Ms. Jobe is proud of. This is really important to them as well as all the other students who are served. Regent DeHerrera thanked Ms. Jobe for all she does.

Mr. Sanchez stated in a nutshell when looking at the I&G Operating Budget for FY18 and taking out the Planet Athlete actual numbers, it really is about 2% lower than last year. There are so many ways to play with the numbers. It is really about 2% depending on which number you look at. In the Operating Budget that is being proposed the difference between the revenue that the College is estimating and the expenditures for this budget that the College feels addresses all the things that Mr. Sanchez said were in there is \$1,050,010. If the College did a 7.5% Increase and the College received \$167,000 in tuition, Mr. Sanchez would still have to force positions open to make up a difference to balance the budget. The College has fund balance and there is only a certain amount Mr. Sanchez can hit to maintain reserves and for some liabilities the College believes is coming up. When you talk about fund balance, another issue Mr. Sanchez wants to make sure he shares with everyone, fund balance is essentially is cash, it is what you save from the previous year, what you save from operations. When you are using cash to fund activities that are recurring you have risk there. This does not guarantee that the College has \$825,000 to fill this kind of a hole every year. The growth in enrollment is

really important for the College to close that gap. If there is only \$400,000 next year, if the College has grown the gap it does not have to rely on as much of it, Mr. Sanchez was able to save some of it but you cannot guarantee that you can save something every year. This is Mr. Sanchez point on fund balance and why it says Non Recurring, it is not recurring, and it is not a guarantee.

Mr. Sanchez stated if you look at a 5% increase, which nets 3.41%, then the College would get \$111,656, assuming flat enrollment to fill the hole and he would have to force \$113,354 out of vacancy savings. This would give a balanced budget. If the Board of Regents says no increase, there is then a \$225,000 hole and the College would have to keep positions open and roll with the punches. Mr. Sanchez stated the problem is he feels pretty comfortable in saying he does not believe the special session will give the College more money. The College is going to get cut beyond the amount it already got. It might mean the College will not meet reserves, which it has fought so long to get to and the College has a requirement to meet that reserve and the College deals with it and hopes it fills the gap again with increased enrollment.

Regent Powers asked if the \$825,000 is Mr. Sanchez's best estimate of what the ending fund balance would be June 30, 2017. Mr. Sanchez stated it is a little more than that; he has to take off the reserves and the liabilities he knows he has to pay. Regent Powers stated when the College ended 2016; it ended with a fund balance of \$1.4M. Mr. Sanchez stated approximately. Regent Powers asked if when the College ends 17, will it have spent some of that. Mr. Sanchez stated the College has dragged its feet on expenditures and he is hoping that the College is able to save enough to offset some things that he knows are coming up before the end of the year. One item which Mr. Sanchez has mentioned to the Board of Regents a couple of times is the College had cost overruns on this side of the house to the tune of about \$100,000 and he was expecting to get this out of fund balance. The other issue, that Mr. Sanchez really feels he needs to hit fund balance for is if the College has the new area open and its really nice, and it will be, the College will need furniture in there. Mr. Sanchez has asked for some estimates. If the College does not invest some of the dollars in the institution, just like Mr. Sanchez thinks the College is doing a hard press on the academic side, the College is not going to grow these numbers. Mr. Sanchez stated the College still has a major handicap in his opinion and that is the lack of dorms. Until that issue is resolved, the pipeline is not going to really be unclogged, when you get the dorms that number is going to go up. For now, this is what the College has and certain investments need to be made on some of these areas.

Regent Powers asked if the way Mr. Sanchez is looking at the balanced budget is balancing it using the tuition increase. Mr. Sanchez stated he has to. Again, when looking at the \$1M, if the College had not lost that, the College would be sitting in a pretty sweet spot. Regent Martinez asked if Mr. Sanchez is using the fund balance if tuition is not raised. Mr. Sanchez stated it is being used whether it is raised or not. Regent Powers stated it is being used even with the 7.5% increase.

Regent Martinez asked when looking at the pie chart and it says \$402,144 or 2% where this amount is from. Mr. Sanchez stated this is from activities, camps and the gates. These are small dollars, this is from the appropriation from the State, which is about \$250,000, and it is from Athletic fees. Regent Martinez asked if the school then has to subsidize Athletics another \$250,000. Mr. Sanchez stated this is correct. Regent Martinez asked where the Auxiliaries funds are from. Mr. Sanchez stated they include food services and the bookstore. Those both take subsidies as well but they also generate a fair number of dollars and the bookstore takes a transfer of \$134,000, food services takes a transfer of about \$100,000. If those were even to be considered to eliminate, that is what you would save in there. Regent Martinez asked if the College makes \$70,000 off of this because the expenses are \$88,000. Mr. Sanchez stated there is revenue that you are not showing because they generate money. It is not an even number, you have to look at a few moving parts. If you were to cut those both, for discussion purposes, Mr. Sanchez would never recommend either one being cut, although it is not his call, you would save \$250,000 in transfer or I&G and their overall costs are much higher than that but they generate a lot of the fills the rest of the gap for them.

The College has reduced transfers in the Bookstore, the Cafe and in Athletics over the last three years. The College has talked about how the numbers have been tightened and the numbers have come down. For discussion purposes only, Mr. Sanchez would not recommend it, if you were to cut Bookstore and the Cafe, you would come to the College, again you want to invite people to come to the institution and you go us and we do not have a place to grab a cup of coffee, you cannot buy a cup that says Northern or a T-Shirt that says Northern, it is not what a college experience is all about. It is not the only thing, but it is lowering the bar to such a level that you are just coming in to take a class. It does not help the College grow. Mr. Sanchez would never recommend this.

Mr. Sanchez reviewed expenditures (attached), which are at \$24,544,294. It is the difference between revenues and expenses where Mr. Sanchez gets the hole he is talking about. Mr. Sanchez reviewed the FTE and where they reside (attached). There are 201.67 FTE total in the institution. The lions share are in the instructional area and this is distribution between all the different activities within the institution. Last year the College was at 202 FTE so it dropped a little. The College did not do a lot with the FTE numbers for net year. FTE is an extremely important part of the College managing the budget. When the College identifies in the Operating Budget the dollars that are seen in the Operating Budget, the College goes down to every position, the College has everybody that is in there, every adjunct salary, everything is in there and the College calculates the FICA, the Medicare, etc., there is a tremendous amount of detail that goes behind what drives those numbers. It is a roadmap because in the budget office it is in front of them and when people are using these tools well to manage themselves because they know this is what they have. There are some times when the College drops the ball and it misses something, the College has a find way to eat that. This is an important part of the Operating Budget and makes up most of the Operating Budget for this. Most institutions you will see in the 65% to as 85% range of all their costs being related to salaries and benefits.

Mr. Sanchez presented the Board of Regents with the two increase scenarios (attached). Mr. Sanchez stated he only needs 5% but has to ask for 7.5%. Regent Powers asked on the vacancies, roughly what percent vacancy rate does Mr. Sanchez have to use to get to those (7.5% and 5%). Regent Powers knows there is a natural vacancy rate that exists and asked if the College is pushing way beyond that. Mr. Sanchez stated it would be about 1%. Regent Powers asked if this is not on top of the normally occurring vacancy rate. Mr. Sanchez stated this would be inclusive of it. Regent Powers stated the College balanced the budget using a 5%. Mr. Sanchez stated positions were also held open. The only downside about holding positions open and Regent Garcia raised the issue, is that when you tighten the bolts or leave things open, other things suffer. Regent Powers stated there are consequences. Mr. Sanchez stated there is a downside when you are forcing, especially the numbers to be pretty high. Regent Powers asked Mr. Sanchez to verify that he assumed enrollment is flat. Mr. Sanchez stated this is correct.

Ms. Sena stated as the College is talking about these vacancy savings, one of the things that concerns staff quite a bit is in services for students is that the College does not have a mental health councilor on campus. There has been lots of talk there was an opportunity earlier in the semester. Student Affairs was asked to lay it out on the line, to look at everything, to bring a wish list if possible, to look at where budget savings might be done. Dean Trabka brought forth some opportunities. The reason the College does not have a mental health councilor currently is because that position was funded through a grant and that grant ended. The College is doing everything it possibly can in the Grants it is writing now in order for the College to figure out how to fund a position. One of the things the College wants to be careful about down the road with these grants is that the College assumes that position somehow in Northern's organization down the road as a Grant the College is in. Speaking for herself as Dean of Students and with the help of Dr. Patricia Trujillo, Diversity and Equity and Ana Gutierrez who helps with the Veterans, the College is in critical need to provide such a resource on campus. There have been students who have come to them who are on the edge. The College can provide services to students in the community but the College does not have the opportunity here. As the College talks about vacancy savings, because there are positions that the College

might be able not to fill, that the College cannot fill at this point in time, Ms. Sena stated she has to put out there the College is missing a vital service for students at this point in time. Students come to Ms. Sena, Trujillo and Gutierrez with lots of issues and in order for the College to be able to facilitate as part of that student life that the College is trying to build. It is part of what Dr. Lopez and the Deans are trying to do to strengthen the academic programs. At any given day, there are students who go to the College who are not sure (1) where their next meal may come from; (2) how they are going to get their studies done; (3) how they are not going to be working 40-50 hours a week and going to school full time. This particular resources, wherever it fits in this whole budget process and Dr. Lopez has been very good about trying to find the resource, this is a critical need for students.

Regent Martinez stated he knows this item says Action Required on the Agenda but he doesn't know how far the Board of Regents will get on it at this meeting. Regent Martinez asked Mr. Sanchez if he could go back, because he is talking about a 5% to 7% increase, but he needs a 7% to make the 5%, if he could go back and look at everything that has not been cut yet, so, Athletics and take a 5% to 7% cut in Athletics, could he look at Administration pay and people who are administrators taking a 5% to 7% cut to fill this hole, look at what the school pays the Regents on a yearly basis and look at not paying the Regents at all, their per diem, Regent Martinez knows this is a small thing but everyone has to feel pain and then the Board of Regents can come back and see how much of the hole is filled because Regent Martinez stated his recollection is that just about every other department at this school except Athletics to some point and with everybody taking a hit, what the percentage would then need to be to raise tuition to fill the remaining gap. Mr. Sanchez stated he would run the numbers. Regent Martinez stated he does not know if it will even make that much of a difference but he does not believe in cutting student services because students need those services. Regent Martinez also does not believe in firing the lowest paid employees in a business because you do not save money that way. It is the people who are making the most money that are going to have to tighten their belt. Mr. Sanchez stated he needs to know how far he needs to cast the net. President Bailey stated this will be discussed in Executive Session. Regent Martinez stated he doesn't know if this will make a huge difference but you are talking about the grand scheme of things really \$100,000 is really not that much but in the grand scheme of things maybe the College can find another \$75,000 or \$80,000 then the College does not have to push as big a tuition increase on the students.

The Board of Regents took a break at 9:54AM and returned to session at 10:12AM.

III. EXECUTIVE SESSION

Regent Martinez moved to enter into Executive Session to discuss limited personnel matters pursuant to NMSA Section 10-15-1 and 10-15-3. Second - Regent Powers.

A Roll Call vote was taken (Regent DeHerrera – yes, Regent Garcia – yes, Regent Powers – yes, Regent Martinez - abstain). The Board of Regents entered into Executive Session 10:27AM.

IV. POSSIBLE ACTION ON EXECUTIVE SESSION

Regent Martinez moved to return from Executive Session and to enter into Regular Session. Second – Regent Powers. Roll Call Vote: Regent Martinez - yes, Regent Powers - yes, Regent - Martinez - yes, Regent DeHerrera - yes. Motion passed unanimously. The Board of Regents returned from Executive Session.

The Board of Regents resumed discussion regarding the Budget when they returned from Executive session.

Regent Powers stated the Board of Regents did not take any action on the budget and it was left open. Regent Powers stated he really does not know how to proceed on this. He stated it might be wise to do some more discussion on the budget, as he does not know the Board of Regents has enough hard input to make a specific decision today on tuition. Things may be clarified with some meetings that will take place as the week goes on. Regent Powers stated he does understand the time sensitivity the College has with respect to registration and submitting the budget if the College stays with the original timeline. Regent Powers asked if it is possible, he knows the next regular meeting is scheduled for the end of the month, this is too late, it is the same day as registration, could the Board of Regents adjourn this meeting to a date and time specific between now (April 10, 2017) and the regular scheduled meeting. Regent Garcia stated it is Easter Week. Regent Powers stated early the following week where the Board of Regents could possibly come back and take some definitive action with input that the Board of Regents gets from the various activities, CUP Meeting and direction from the Higher Education Department (HED). Regent Martinez asked how long the CUP meeting and HED meeting would take. President Bailey stated the CUP meeting would be approximately one hour and the HED meeting is unrelated to the budget. Regent Powers stated HED may give guidance in terms of what they are thinking. Regent Martinez asked how long this meeting will last. President Bailey stated it would be about an hour. Regent Martinez asked if the Board of Regents would like to stay around, as his concern is if the Board of Regents wants to come back next week, he would have to look at his schedule. Regent Garcia stated he would be out next week. President Bailey stated his guess the College would not have clarity from the State by then. Regent Powers stated the College will not have funding clarity.

Regent Martinez asked if registration could be pushed a couple days. Regent Martinez asked if registration could be moved to the 25th or 26th. Regent Garcia asked if tuition could be left as is and wait until the spring whether to increase it, why does it have to be done in the fall. Hopefully the College will have more answers from the State. Regent Martinez stated if you do not have some sort of guidance in where the College is going and you do nothing then you have an even bigger hole once you figure out the money the money the College will get and then you will be scrambling as to how to fill that hole. This would be Regent Martinez thoughts but would defer to the experts in the number crunching. Regent Powers stated what Mr. Sanchez stated earlier is that is certainly is not going to be any better than it was. President Bailey stated the other piece of it is if the College holds tuition where it is for now, wait to see what the State does, it allows the College's recruiters and academicians to do everything it can to get enrollment up, it is set, everyone understands what it is, the College keeps everything else on time and then if the College gets another \$300,000 hit from the State the College will have some serious challenges and will have to figure out, once it gets fall numbers and once the College looks at what registration and enrollment is, then it looks at the gap it has to cover. Regent Powers stated if the tuition is kept the same and the Tuition Promise programs continues, then the Board of Regents is locking a whole new cohort into the current tuition. Regent Martinez stated this will be a bigger hole as it goes down. Regent Martinez stated, or, with the proviso that there is no criticism during brainstorming, you can vote to raise the tuition some percentage and then you can come back and reduce it based on funding. Regent Garcia stated she does not think this will happen unless you take out the Tuition Promise for this year and no increase. Regent Powers stated he does not think the College can do this, it is already marketed. Regent DeHerrera stated the College needs to have faith and wait until spring and leave it as is as well. Regent Garcia stated there would be a hiring freeze. Regent Powers stated he would propose to defer action on the budget. Regent Martinez asked if there could be some sort of disclaimer that said you are registering at this rate but it might change. President Bailey stated it puts an unbelievable burden on recruiters and threatens enrollment. The other thing is the mechanism in banner, it is kind of squirrely. Regent Garcia stated they would be hit with an 8% or whatever and that would be crazy. President Bailey stated the College ran that scenario and it is problematic. Regent Martinez stated he is hesitant to do absolutely nothing and leave it the same because what is going to happen is pick the month coming up, the

Board of Regents will be called back and Mr. Sanchez is going to give the Board of Regents bad news because the College does not have enough money to make it to December and then it is going to be an ugly cut to something that somebody might care about.

Regent Powers asked if any higher education institution adopted a budget yet. Mr. Sanchez stated he is not aware of any having adopted a budget. Regent Martinez stated NMSU tabled on Friday. Mr. Sanchez stated everyone is going to be in the same position the College is in, even if they did adopt it; they are going to have to revisit it whether they like it or not because there is not an appropriation. Regent DeHerrera stated if the Board of Regents held off until spring that could give ammunition for the recruiters to say the College is not increasing tuition they still have this tuition standby. That could possibly bring in more students knowing that. Right off the bat, Regent DeHerrera would guess every College is going to increase and asked if this is a correct guess. Regent Powers stated it is not. Regent Martinez stated if you do not do anything, you are locking in a whole new cohort to a flat tuition for four years and you really will not see another increase for another year. Regent Garcia stated she does not believe tuition will bring in what the College needs, even with an increase. Regent DeHerrera stated it would just be on the front news page that it was increased. Regent Powers stated he finds it difficult to make a decision of this importance without having the numbers. Regent Powers also recognizes the fact that at some point in time you have to have a drop dead date because you have to make a decision one way or another by a date. Regent Martinez asked if tuition was not raised, what the hole would be. Mr. Sanchez stated the hole would be \$225,000 before a special session. The hole is \$500,000 if it is a 3% increase. Regent Powers asked what NMSU was going to. Regent Martinez stated 6%. Regent Powers asked when they postponed their action to. Regent Martinez stated until they have a budget.

Regent Garcia asked if the Board of Regents could meet Tuesday the 18th. Regent Garcia stated she would say hold off until October. Regent Martinez stated he is not available on the 18th he will be in Albuquerque. Regent Powers asked if he could attend by phone. Regent DeHerrera asked if it could be the first topic on the April 24th meeting. Regent DeHerrera asked if registration could be pushed back. Ms. Sena stated registration begins at 8:00AM on the 24th of April. It could be negotiated. What it does for Student Services, it gives them less of an opportunity, the primary students, there will be some dual credit students coming in and some new students but not a large majority. It gives Student Services less time, which has set a goal that it wants 50% of continuing students (1069) registered before they are through on May 12, 2017. Registration can be moved. Regent Martinez asked if it could be pushed a couple of days. Ms. Sena stated it can be done and that piece of the burden comes on the academic side. It is less time to get to the students and it will run into finals week.

Regent Martinez asked if it matters if the College does not have anything from the State as to where the budget is going to be. What is the Board of Regents going to agree to next time, not to raise tuition? Regent Powers stated a decision to increase or not increase at this meeting and whatever it is, it is what it is. Waiting until the 24th is there going to be any more clarity, is anybody's crystal ball going to show the Board of Regents numbers for next year? Regent Powers stated he doubts there will be anything hard from the State. Regent Martinez stated they will not have the special session until May, maybe. Ms. Sena stated the only thing the College would be able to tell the Board of Regents is how many people the College has in the pipeline and where those students are as new students that would be coming. Conversation here this morning has been how many new students would you need to bring in, you have to be able to deal with those graduating, there is 123 students for the spring. The College would like to have some additional admissions numbers in the pipeline to know where the College is to be able to pull enrollment up. Regent Martinez asked if the College could vote on fees, Athletic Fees. Regent Garcia stated the Board of Regents would be going the wrong way. This is really just a knee jerk because a Senator from down south decided we do not charge enough athletic fees, we are going to be increasing fees from a Senator from down south because he is screaming and does not realize what we have deal with and what our students can and cannot afford. Regent Garcia stated she does not want to bow down to that Senator. Regent Martinez stated the Board of Regents is

going to have to bow down to something because the money is not there. Regent Powers stated that is the problem; there are a lot of moving parts as well, unfortunately. The Planet Athlete is a big moving part. Anytime you do a budget it is a budget and it always has moving parts and there is always things you make assumptions about and if they come in better than you expect, life is good, if they come in less, then you have to make additional adjustments but in this case you have a lot of major moving parts with components that have a significant impact on the revenue and expenditure side of the budget. Regent DeHerrera asked when Planet Athlete will be verified. President Bailey stated they will be in town next week and the President and Mr. Sanchez have been working on a rental agreement with them. The goal is to sign the rental agreement when they come to the College next week. That would tell the College they are coming to El Rito, by June 1st the College would have the names of all the students for this coming year and their accuplacer scores so the Provost and his team can start working it. It would also give the Registrar an idea of numbers. Regent Powers asked what day the rental agreement signing will be. President Bailey stated they would be here next Tuesday and Wednesday.

Regent Garcia asked what the Board of Regents would like to do. Regent Garcia would like to send HED the budget the same as last year. Regent Powers stated the budget is not the same as last year, that is the problem. Regent Garcia stated they have not given the College any number anyway and asked how the Board of Regents can make a decision with no numbers. Regent Powers stated he does not think the College could send a budget. Mr. Sanchez stated if the budget is sent the same as last year, they cut the College's funding \$765,000. Regent Powers stated the College already lost \$1M almost. Regent Garcia stated they are already going to be cutting that and cutting more. Mr. Sanchez stated to send them last years number, the bottom line is everyone is in a holding pattern because more information is needed. Mr. Sanchez is not sure and maybe the College will have better sense today what the direction is going to be from HED. The College can ask the question of what the thoughts of HED are with the May 1st deadline and Mr. Sanchez is not aware of them sending anyone on staff to do anything so the College is in a holding patter. Regent Powers stated nobody else has adopted a budget. Regent Garcia stated the Board of Regents should wait until the 24th and have Registration wait three days. Regent Powers stated he believes the Board of Regents needs to wait and press HED for some direction to put in there for State funding. Regent Garcia stated then the Board of Regents will do the waiting game as well, until the 24th.

Mr. Sanchez stated usually when he is asking for approval now so he can make changes for adoption it is on the 24th. This is done a few weeks before because there is so much number crunching that needs to be done. What will be seen now is we will go to the 24th and see what is there. The College will do whatever it has to do to get it done. Mr. Sanchez stated the College might not even know what it is going to have to do. It makes sense to wait until the 24th to see. Regent Powers stated they might tell the College they are going to change the deadline.

President Bailey stated every student matters and when looking at the budget and challenges the College is going to face, every student in enrollment matters and President Bailey does not want to kick this too far to the right. The College has to give the Registrar and Recruiters enough time, 500 students is huge and if you do not have enough time to do that and you are 100 students less. Even though we are waiting, we have to at some point make a decision and move.

Ms. Sena stated Student Services will adapt as Mr. Sanchez and his team will adapt to get it done. Student Services will meet to be available on Saturday and evenings. President Bailey stated this would be a College wide effort.

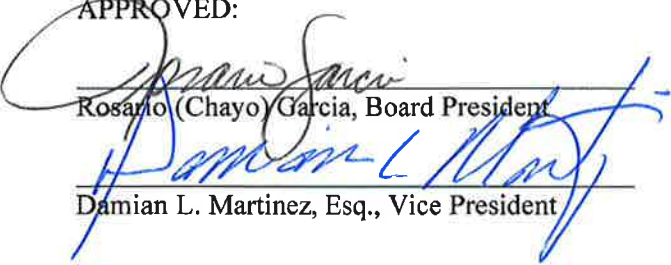
Regent Powers asked if this meeting could be adjourned until a date and time specific, keep it open if the Board of Regents has to and has no more information, maybe convene by telephone. Regent Martinez stated there has to be a quorum at the College. Regent Martinez stated he could appear by phone. Regent Martinez stated again, if the College has nothing and just getting together to say hello. Regent Powers stated perhaps to have this as an option may be worth something as opposed to not having it as an option where the Board of Regents would have to wait until the 24th. Regent Martinez stated he would be as flexible as possible so the Board of Regents does not have to wait until the 24th to get something in. Regent Garcia will be here the 18th and 19th, Regent Powers is available, Regent DeHerrera is available and Regent Martinez will make himself available. If there is nothing before then, the meeting will be cancelled. The Regents agreed on the morning of the 18th at 8:30AM. If there is no more information, everything will be left as is. It will be placed on the Agenda twice, the 18th and the 24th. Regent Garcia stated no decisions were made on the budget until further notice. Regent Garcia stated this is tabled until the next Board of Regents Meeting, either the 18th or 24th. Regent Powers asked if this meeting is going to be adjourned or advertise a Special Meeting. Regent Garcia stated a Special Meeting will be advertised and if it has to be cancelled it will.

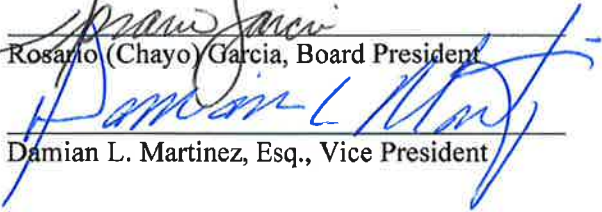
Regent DeHerrera asked how much time Student Services needs to set up Registration. Ms. Sena stated the College needs a couple of days because of the computer system implementation and the College wants to test it. Regent DeHerrera asked if the Board of Regents gets more information after the 18th but before open registration is the Board of Regents willing to do something about that. Ms. Sena stated she does not believe it is going to be possible. Regent Garcia stated the Board of Regents would have to wait until after the 24th.

X. ADJOURNMENT

Regent Powers moved to adjourn. Second – Regent Martinez. The Board of Regents Meeting adjourned at 12:30PM.

APPROVED:


Rosario (Chayo) Garcia, Board President


Damian L. Martinez, Esq., Vice President